

# Position Description:

## Moaning Cavern

### Cavern Naturalist

Revised: 01/01/2017

Sierra Nevada Recreation Corp  
P.O. Box 78  
Vallecito, CA 95251  
209-737-2709  
CaveAndMineAdventures.com



#### Job Summary:

Under the direct supervision of the Cavern Manager and/or Assistant Manager, a Cavern Naturalists' main responsibility is conducting guided walking tours that interpret history and geology of Moaning Cavern in an entertaining and informative manner and assisting with all Visitor Center operations.

#### Principle Duties:

- Study and memorization of historical, cultural and geological facts of the cavern and create an interpretive tour that is conversational, factual and entertaining.
- Assisting Rappellers at the bottom of the cavern to make sure they end their rappel safely and assist them with disengaging from rope.
- Transporting Rappel equipment from the bottom of the cavern to the Visitor Center.
- Enter sales data into POS system, receive money for transactions and make correct change.
- Assist with other functions behind sales counter like waivers and wrist bands.
- Perform general housekeeping and upkeep of buildings, grounds, gem panning sluice, rest rooms and porta poties
- Stock merchandise, gem bags, food, drinks, etc. in Visitor Center
- Assist with opening and closing procedures
- Operate Climbing Tower by transporting equipment, outfitting guests, explaining procedure and rules, attaching guests to rigging, disengaging guests from rigging and maintaining safe practices.
- Assist at photo counter by issuing and receiving rental cameras, giving instructions on camera functions to guests, downloading video footage, transferring video footage to USB drives and computer folders. and taking photographs.
- Assist with miscellaneous duties when needed, including but not limited to, parking cars, outdoor merchandise and food sales, outdoor visitor information table, assisting with maintenance projects, etc.
- Other duties as assigned

The physical demands and work environment of this position constitute: **HEAVY WORK:** 50% or more of the activities involve walking, standing, or climbing; and exerting up to 100 pounds of force occasionally, and/or 50 pounds of force frequently, and/or 20 pounds of force constantly to move objects.

#### Essential Functions/Physical Requirements:

- Ability to express or exchange ideas by means of the spoken word to convey detailed and important spoken information and instructions accurately and loudly
- Ability to perceive the nature of sounds at normal speaking levels, with or without correction, in order to receive detailed and important information through oral communication

- Have the visual acuity to perform all duties
- Be physically able to ascend and descend stairs using feet, legs, hands and arms
- Be physically able to balance and maintain equilibrium on stairs and natural surfaces that may be uneven
- Be physically able to reach and extend hand(s) and arm(s) in any direction
- Be physically able to stand for sustained periods of time
- Must be able to move about on foot to accomplish tasks between cavern, visitor center, zip shack, climbing tower, porta poties, main office, etc.
- Be physically able to raise objects from a lower to a higher position or moving objects horizontally from position-to-position
- Be physically able to use upper extremities to press against something with steady force in order to thrust forward, downward or outward
- Be physically able to use upper extremities to exert force in order to draw, haul or tug objects in a sustained motion
- Be able to grasp, or apply pressure to an object with the fingers and palms
- Be able to tolerate changes in environmental conditions and temperature both above and below ground and indoors and outdoors. Sometimes working outdoors in extreme heat.
- Be able to function in narrow aisles or passageways

#### **Job Specifications/Minimum Requirements**

- Must have reliable transportation
- Must be able to work weekends and holidays

#### **Ideal Characteristics:**

- Ability to maintain a positive attitude under pressure
- Ability to speak to large groups with confidence
- Possess excellent customer service skills
- Possess an attitude and desire to learn new skills and cross-train to other job duties and positions

This job description supersedes all prior job descriptions and is intended to describe the general content and essential requirements for the position listed above. It is not an exhaustive statement of duties. Management reserves the right to add or change the duties of this position as required at any time.